REQUEST FOR PROPOSALS
2015 CONSOLIDATED SIDEWALK AND ROAD DESIGN CONTRACT

PROJECT DESCRIPTION AND CONSULTANT SERVICES:
The City of College Place is requesting proposals for engineering design services for three pedestrian/road improvement projects: the 2015 Ash Street Project (“Walla Walla University and Davis Elementary School Area (Ash St.) Sidewalks Project”); the 2015 SW 4th Street Project (“West-side School District Sidewalks Project”); and the 2015 NW “B” Street Project. The 2015 SE Ash Street Project design is the highest priority with construction to be started and completed this summer (2015).

GENERAL CONSULTANT SERVICES AND DELIVERABLES
The intent of this contract is to obtain the services of a qualified firm that will be responsible for the survey and final design of the three projects. Final designs shall be bid-ready to include final specifications (to include bid requirements, bidding forms, etc.), plans, and engineer’s estimate. Designs, specifications and cost accounting shall be separate for each project.

The proposal shall also include separate and individual options for bid services and construction engineering for each project under this design contract. Bid services shall include advertising, conducting bid opening, and evaluating bid submittals for conformance to state and Federal requirements. The construction engineering effort shall include conducting a pre-construction meeting, project documentation, tracking and overseeing material acceptance and testing as well as enforcement of ADA standards and preparation of record drawings.

The City will be requiring relocation and/or undergrounding of existing franchise utilities as necessary. The Consultant shall coordinate on behalf of the City in coordinating with franchise utilities and landowners in developing the design. Undergrounding shall be at the option and cost of the franchise. Specific requirements for each project are further described below.

Specific services and deliverables, including environmental and property acquisitions services for each project are further described in the project sections below.

2015 Ash Street Project
This is the priority project for the City under this design contract with design to be completed in time for construction to be completed during the summer while both Davis Elementary School and Walla Walla University are out of their regular school sessions (June - August).

SE Ash Avenue parallels College Avenue, the City’s main north-south arterial, abuts the new Davis Elementary School (constructed 2014) as well as Walla Walla University. It was recently reclassified as a Federal collector between NE C Street and SE 4th St. The project will be completed along SE Ash Avenue between E Whitman Drive and SE 4th Street within existing City right-of-way with relocation of utilities (poles) back of the proposed, 5-ft wide sidewalk.
**Schedule.** Design of the project is to be completed by no later than May 1, 2015 to allow for a three-week construction contract bid advertisement period starting May 11, 2015 with bid opening on June 1, 2015. The May 1st design completion date shall anticipate Transportation Improvement Board (TIB) review and approval requirements.

**Elements/Deliverables.** See attached TIB funding application for project pedestrian elements and detail to be addressed in the plans and specifications. In addition to the pedestrian elements, the design and specifications shall also include an additive alternate for overlaying Ash Street within the same scope as the pedestrian improvements.

The City may be requiring relocation, not undergrounding of existing utilities for this project. Undergrounding shall be at the option and cost of the franchise. In addition, where existing ROW does not support relocation of utilities behind the proposed sidewalk, the consultant shall identify those areas and coordinate with franchise utilities and Walla Walla University on behalf of the City in developing a utility relocation plan (to be incorporated into the plan set) that either relocates the poles behind the sidewalk in easements (typically public utility easements) granted by Walla Walla University (or other abutting landowner), undergrounds those utilities, or provides an alternative approach acceptable to the City.

**2015 4th Street Project**
This project will construct sidewalks on both sides of SW 4th Street from SW Davis Avenue to SW Academy Way. Ninety-degree parking is currently practiced along SW 4th Street where it abuts the Walla Walla University gym on the south and where it abuts multi-family housing on the north. The project at the south end of SW Academy Way serves a private high school and grade school directly to the north.

City code restricts off-street parking maneuvers to private property and this project will replace ninety-degree parking along Walla Walla University frontage with parallel parking. The design engineer will be responsible to contact and coordinate design efforts with Walla Walla University and other landowners currently practicing ninety-degree parking along SW 4th Street (to City approval). This stretch of SW 4th Street was recently reclassified as a Federal collector. This pedestrian component of this project along SW 4th Street is Federally-funded and will need to comply with WSDOT Local Agency Guidelines.

Though all work on this segment is to be completed within the existing ROW, the project will need to address the typical environmental permitting requirements associated with Federal projects. The design will also include two additive alternates. The first shall be for the overlay of SW 4th Street from SW Davis Street to Academy Way and the second shall be for the construction and overlay of SW Academy Way from W Whitman Drive to SW Fourth Street.

**Schedule.** Plans and specifications are to be delivered by August 3rd, 2015 to allow timely submittal of a Transportation Improvement Board grant funding application for the optional overlay and Academy Way additive alternates.

**Elements/Deliverables.** An initial project survey has been completed for both SW 4th Street and SW Academy Way. See attached Transportation Alternatives Program (TAP) funding application for project pedestrian components along SW 4th Street to be addressed in the plans and specifications. Additive alternates to be included in the design for this project include

1. Overlaying SW 4th Street from SW Davis Street to Academy Way, and
2. Constructing sidewalks, curb and gutter where none exist, adding storm facilities as necessary, and upgrading non-compliant ADA ramps and overlaying Academy Way from SW 4th Street to W Whitman Drive. See preliminary planning-level cost estimate for elements associated with these two additive alternates. *Note: The planning level cost estimate currently combines both additive alternates. This estimate and scope will need to be updated with each additive alternate addressed as separately in the plans and specifications.*

Since this project introduces curbs to support the proposed sidewalks, the design engineer will need to design stormwater systems to manage runoff redirected by the new curbs. Storm systems will preferably manage stormwater within the existing ROW or manage stormwater consistent with recorded agreement with landowner (note potential use of Walla Walla University fields as stormwater discharge area as currently practiced).

The project will be completed within existing City right-of-way with relocation of utilities (poles) as necessary back of proposed, 5-ft wide sidewalk. The City may be requiring relocation, not undergrounding, where existing franchise utilities conflict with the proposed sidewalk. Undergrounding shall be at the option and cost of the franchise. Where existing ROW does not support relocation of utilities behind the proposed sidewalk, the consultant shall identify those areas and coordinate with landowners and franchise utilities on behalf of the City in developing a utility relocation plan (to be incorporated into the plan set) that either relocates the poles behind the sidewalk in easements (typically public utility easements granted by the abutting landowner), undergrounds those utilities, or provides an alternative approach acceptable to the City.

The Consultant shall conduct a pre-bid meeting under the optional Bid Services for this project.

**2015 “B” Street Project**

This project will be limited to road reconstruction on NW “B” Street between NW Ruby Lane and NW Evans Avenue. The road will be a full profile road reconstruction. New curb, gutter and sidewalk will be constructed on the north side of the street with storm conveyance facilities to route stormwater to NW Evans Avenue. Sidewalk, curb and gutter on the south side will be preserved. No water or sewer improvements are anticipated. Overhead franchise utilities are located on the south side of the road and no conflicts are anticipated.

**Schedule.** Plans and specifications are to be delivered by June 1, 2015 to allow for bid and construction of the project by the close of the 2015 construction season.

**Project Elements/Deliverables**

Project elements are shown on the attached project exhibit and have been identified (preliminary) as follows:

- Construct 325’ of full section roadway.
- Construct curb, sidewalk and ADA-compliant sidewalks along north side including ramps at NW Ruby Lane and NW Evans Avenue.
- Install catch basin on northeast corner of the NW “B” Street/NW Evans Avenue intersection with an inverted siphon to the southeast corner of NW Evans Avenue.

Since this project introduces curbs to support the proposed sidewalks, the design engineer will need to design an inverted siphon at NW Evans Street that collects flow from the north side of NW “B” street.
and conveys it to the south side. The design engineer will also need to evaluate and provide measures to prevent stormwater trespass onto lots on the west side of the NW “B” Street/NW Evans Avenue intersection. Stormwater will thereafter continue south on NW Evans Avenue. ROW overlaps will need to overlay private property on the north side to allow for the construction of a standard radius (20 ft.) intersection corner and property acquisition services shall be included as an option.

CONSULTANT QUALIFICATIONS

Desirable consultant qualifications and experience include:

- Stormwater conveyance facility design
- Coordination with franchise utilities and development of integrated utility relocation plans
- Right-of-way acquisition and environmental permitting requirements as dictated by WSDOT Local Agency Guidelines and FHWA requirements
- Design of similar type of facilities
- ADA compliance
- Construction testing and management

PROPOSAL SUBMITTAL

To be eligible for consideration as the selected consultant please provide the following:

- Three (3) copies of a proposal limited to 10 pages. This number of pages excludes resumes, dividers, proof of liability insurance, and cover sheet. Submittal shall be printed duplex on 8 1/2” x 11” papers with margins set at 1” and have a text font of 11 pt or larger (excluding headings and graphics). 11”x17” sheets count as two pages or four if double sided.
- Name of the firm, address, contact person, email address, and phone number
- Project understanding that includes, but is not limited to, approach, scope of work, cost control, relevant experience, and schedule to deliver project. Identify your firm’s familiarity with the project elements and the project area. Note any additional issues that may be of concern.
- Timeline to deliver bid-ready plans and specifications as noted in each of the project descriptions above.
- Submit schedule with City milestones showing consultant-recommended activity to meet design schedule and milestones.
- List of project team members including, title, project responsibilities, experience, licenses, availability, and references. Also, list here any sub-contractors that may be used by your firm for the project evaluation. Include descriptions of three similar projects, which your firm has completed in the past five years. Provide references including contact name, phone number and email address.
- Resumes and availability of personnel for construction management, administration, and inspection. At this time the City would like to leave the option open for consultant construction management/inspection services. If construction services are requested by the City, this proposal may be used as a selection tool for that portion of work
- Proof of liability insurance.
- Any other pertinent information relevant for consideration.
CONSULTANT SELECTION

Proposals will be evaluated by a committee made up of city staff and representatives. Proposals will be evaluated on understanding of project (30%), personnel assigned (20%), qualifications/experience on similar projects/evaluation of references (30%), quality of proposal (20%). Final selection will be based on the evaluation of proposals unless it is deemed necessary by the committee to conduct interviews of closely scored consultants. The City will enter into contract negotiations with the selected consultant determined to be best qualified. If negotiations cannot be successfully concluded, the next top ranked or scored firm will be considered and negotiations will be continued with that firm. Upon successful completion of negotiations, the staff will recommend that the contract be approved and awarded by the City Council at a regularly scheduled City Council meeting. Work performed under the contract will be on a time and material basis with a negotiated not-to-exceed amount.

SUBMITTAL TIME AND PLACE

Responses to this request must be received by the City Engineer no later than 10:00 a.m. on March 3, 2015 and should be labeled as “2015 CONSOLIDATED SIDEWALK AND ROAD DESIGN CONTRACT”. The City reserves the right to cancel or modify this Request for Proposals at any time.

Address questions and submit proposals to:

Robert Gordon, City Engineer  
City of College Place  
625 S College Ave  
College Place WA 99324  
509-525-0510  
Email: rgordon@ci.college-place.wa.us

General Information. The City of College Place shall not be held responsible for any oral instructions. Any changes to this Request for Proposals will be in the form of an addendum, which will be posted on the City’s website (see http://www.ci.college-place.wa.us/ and follow appropriate links). The City of College Place reserves the right to reject any oral statement of qualifications and/or proposal, to waive any informality or irregularity in any statement of qualification and/or proposal received, and to be the sole judge of the merits of the respective statement of qualifications and/or proposals received. The City of College Place shall coordinate the release of all public information concerning the project, including selection announcements and contract awards. Firms desiring to release information to the public must receive prior written approval from the City.

All firms interested in this project (including firm’s employees, representatives, agents, lobbyists, attorney, and sub-consultant(s)) will refrain, under penalty of disqualification, from direct or indirect contact for the purpose of influencing the selection or creating bias in the selection process with any person who may play a part in the selection process. This policy is intended to create a level playing field for all potential firms, assure that contract decisions are made in public, and to protect the integrity of the selection process.

All contact on this process should be addressed to the authorized representative identified above.

All proposals submitted for the City of College Place are subject to public disclosure requests. Firms submitting a proposal under this Request for Proposal acknowledge and agree to the possible release of submitted material.
August 19, 2014

Transportation Improvement Board
P.O. Box 40901
Olympia, WA 98504-0901

RE: 2014 City of College Place University and Davis School Area (Ash Avenue)
    TIB Sidewalk Grant Application

Dear Sir:

We are pleased to submit our application for the 2014 TIB Sidewalk Program. SE Ash Avenue was recently federally reclassified as a major urban collector. This stretch of Ash Avenue, from Whitman Drive on the north to SE 4th Street on the south, is sandwiched between two major pedestrian traffic generators: Walla Walla University on the west side of the street and Davis Elementary School on the east. There are also a number of commercial, public, recreational and health-service related pedestrian traffic generators within 3-4 blocks of this section of Ash Avenue, including Kiwanis Park.

The City of College Place is taking an aggressive approach to replacing, maintaining and completing its transportation infrastructure. This current application will complete two gaps in the sidewalk infrastructure on the west side of Ash Avenue and replace the remaining non-compliant sidewalks to provide a fully-functioning and continuous pedestrian facility along this section of Ash Avenue.

The City of College Place recognizes the value of this TIB program and fully commits to providing the local financial match noted in this application.

Thank you again for your continuing support.

Sincerely,

Patrick H. Reay
City Administrator

cc: Sarah Killgore, Finance Director
    Paul Hartwig, Public Works Director
    Jon Rickard, Senior Planner
    Robert Gordon, City Engineer
2014 Sidewalk Funding Application
Urban Sidewalk Program (USP) & Small City Sidewalk Program (SCSP)

Mail your signed application and required attachments to the TIB Office no later than August 22, 2014. The mailing address for the TIB Office: Post Office Box 40901 ∗ Olympia WA 98504-0901
For assistance contact Chris Workman, TIB Project Engineer, at (360) 586-1153 or via email at ChrisW@tib.wa.gov

<table>
<thead>
<tr>
<th>Funding Program</th>
<th>Urban Sidewalk Program (USP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Name</td>
<td>COLLEGE PLACE</td>
</tr>
<tr>
<td>Arterial Name</td>
<td>SE Ash Avenue</td>
</tr>
<tr>
<td>Project Limits</td>
<td>E Whitman Drive to SE 4th Street</td>
</tr>
<tr>
<td>Total Length in Feet</td>
<td>1,265 feet</td>
</tr>
<tr>
<td>Average Daily Traffic (ADT)</td>
<td>1,800 (after school complete)</td>
</tr>
<tr>
<td>Agency Contact</td>
<td>Patrick Reay</td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:preay@ci.college.place.wa.us">preay@ci.college.place.wa.us</a></td>
</tr>
<tr>
<td>Legislative District(s)</td>
<td>16th</td>
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<tr>
<td>Congressional District(s)</td>
<td>5th</td>
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</table>

PROJECT ELIGIBILITY
Check all of the following statements that apply to your project

Small City
☐ Serves as a logical extension of a county arterial or state highway through the corporate limits
☐ Serves as a route connecting local generators such as schools, medical facilities, commercial or industrial sites, social centers or recreational areas
☐ Acts as a bypass or truck route to relieve the central core area

Urban
Federal Route  7181  Functional Class  Urban Collector

APPLICATION ATTACHMENTS
Include the following attachments with your application
☐ Detailed vicinity map clearly showing project limits
☐ Detailed project cost estimate signed by a professional engineer registered in Washington State
☐ Typical roadway section(s) including sidewalk
☐ Funding commitment from all funding partners  Number Attached  1
☐ Written concurrence from WSDOT if project is on or connects to a state highway
☐ Accident Documentation  Link to Request Accident Data from WSDOT

PROJECT SCHEDULE
Provide actual completion or target date

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Design Engineering</th>
<th>Contract Advertisement</th>
<th>Contract Completion</th>
</tr>
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<tbody>
<tr>
<td>Jan 2015</td>
<td></td>
<td>Jun 2015</td>
<td>Dec 2015</td>
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</table>
**PROJECT FUNDING**

Enter Requested Total TIB Funds $244,337

Max TIB ratio 80.0%

Are TIB funds distributed proportionally through all project phases? NO

Enter justification for unbalanced TIB Fund Distribution in the cell below:
The sidewalk program does not fund design engineering. (Placed full TIB funding under construction contract to simplify; however, if preferred, can also proportionately distribute to construction engineering.)

Enter the Total Project Costs to the nearest dollar in cells F43 to F47

<table>
<thead>
<tr>
<th>Phase</th>
<th>Total Project</th>
<th>TIB Funds</th>
<th>Local Funds</th>
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<tr>
<td>Design Engineering</td>
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<td>0</td>
<td>26,180</td>
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<tr>
<td>Right-of-Way</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Construction Engineering</td>
<td>26,180</td>
<td>26,180</td>
<td>0</td>
</tr>
<tr>
<td>Construction Other</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction Contract</td>
<td>273,422</td>
<td>244,337</td>
<td>29,085</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>325,782</strong></td>
<td><strong>244,337</strong></td>
<td><strong>81,445</strong></td>
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</table>

Engineering exceeding 30% of eligible construction costs is not eligible for TIB reimbursement

Other Noneligible Costs (i.e. landscaping greater than 5% of eligible construction cost)

**TOTAL ELIGIBLE COST** 325,782

**TIB Matching Ratio**
Total TIB Funds/Total Eligible Cost 75.0%

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**FUNDING PARTNERS**

<table>
<thead>
<tr>
<th>Source</th>
<th>Public or Private</th>
<th>Commitment Letter</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>COLLEGE PLACE</td>
<td>Public</td>
<td>Budgeted</td>
<td>81,445</td>
</tr>
</tbody>
</table>

**TOTAL** 81,445

Local funds are correct

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**CERTIFICATION**

Certification is hereby given that the information provided is accurate and the applicable attachments are complete and included as part of the application package

[Signature]

Agency Official Signature

[Date Signed]

[Printed or Typed Name & Title]
PROJECT DESCRIPTION

Describe the existing conditions

Ash Avenue is a newly-classified urban major collector that abuts Walla Walla University campus and facilities to the west and Davis Elementary School to the east. Though there are some limited stretches of ADA-compliant sidewalks along the front of Davis Elementary School, most of the route is either non-compliant or does not have sidewalks at all. Currently only four intersection corners have ADA-compliant ramps within the project limits.

Describe the proposed improvements

This project replaces failing curb (to support the construction of ADA sidewalks) and constructs ADA-compliant sidewalks and ramps along both sides of SE Ash Ave. between Whitman Drive and SE 4th Street (1265 ft.). A total of 960 ft. of non-compliant sidewalks will be replaced and 565 ft. of new sidewalks constructed. Six new ADA-compliant curb ramps along with ten commercial/alley and residential driveway approaches will be installed.

Describe the project benefits

This is a significant pedestrian corridor. Walla Walla University facilities and dorms line SE Ash Avenue to the west and the street provides a pedestrian route to the new $16 million elementary school being constructed to the east. This project will complete the pedestrian system with ADA-compliant sidewalks and ramps between a federally-classified collector to the south (SE 4th Street) and a federally-classified (minor) arterial to the north (East Whitman Drive) along an urban major collector (Ash Avenue).

PROJECT COMPONENTS

Give a brief description or select the appropriate response for each component of the proposed project work

Project Type  Replace Existing Sidewalk on both sides

Describe drainage improvements

A stormwater collection system is already in place and will continue to be utilized. Five catch basin relocations are expected due to conflicts with intersection curb ramp (and driveway approach) placement.

Are any overhead utilities being moved underground?  NO  (Not part of current project. May be revisited during final design.)

Describe the utility work

Utility poles are to be relocated behind the sidewalks within the existing ROW. Current information indicates ROW is adequate to support the relocation. Where this is not the case, the City will work with the university to obtain easements or widen the sidewalk in the vicinity of utility poles to provide the minimum 5 ft., ADA-compliant accessibility route width. Intersection lighting is being replaced with high efficiency units.

Describe illumination, landscaping and aesthetic elements

ROW width is not adequate to support landscaping within the project scope; however, it is expected that the sidewalk improvements are expected to spur landscaping improvements along the west side of the corridor by Walla Walla University. Landscaping along the abutting Davis Elementary School property (east side) between East Whitman Drive and SE 2nd Street is already a part of the Davis Elementary School reconstruction project.

Describe any other work

Besides replacing 960 ft. of sidewalk, 565 ft. of new sidewalk will be installed along the west side of the road. Also, one fire hydrant is to be relocated out of the sidewalk and new curb poured for all new sidewalk and replacements. Asphalt matchback of 12-18" is expected along the new curb with width depending upon elevation of existing road.
# ROADWAY GEOMETRICS

Enter the parameters as they currently exist and after the project is constructed

<table>
<thead>
<tr>
<th>If more than one section enter Percent of Total Length</th>
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<tbody>
<tr>
<td><strong>SEGMENT ONE</strong></td>
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<td><strong>27%</strong></td>
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<tr>
<td><strong>EXISTING</strong></td>
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<tr>
<td>Pavement Width</td>
</tr>
<tr>
<td>Curb to Curb or Edge to Edge</td>
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<tr>
<td>Number of Travel Lanes</td>
</tr>
<tr>
<td>Do NOT include Parking Lanes</td>
</tr>
<tr>
<td>Shoulder or Parking Width</td>
</tr>
<tr>
<td>Enter Average Width per Side</td>
</tr>
<tr>
<td>Shoulder or Parking Placement</td>
</tr>
<tr>
<td>Shoulder or Parking Surfacing</td>
</tr>
<tr>
<td>Curb Placement</td>
</tr>
<tr>
<td>Pedestrian Buffer</td>
</tr>
<tr>
<td>Width between Curb and Sidewalk</td>
</tr>
<tr>
<td>Sidewalk Placement</td>
</tr>
<tr>
<td>Sidewalk Surfacing</td>
</tr>
<tr>
<td>Sidewalk Width¹</td>
</tr>
</tbody>
</table>

¹ Sidewalk is required only on one side
Minimum width is **five feet** with NO obstructions
SAFETY

Enter the posted speed limit 20 mph (School Zone)

Enter the total numbers for crash history within the project limits
Include crash history from last three years
Crash documentation must be attached so TIB staff can analyze the information
WSDOT does not provide pedestrian only incident information, this must be documented by your agency.

Number of Pedestrian/Vehicle Crashes 0
Number of Pedestrian Only Crashes Not Available

PROJECT DEFICIENCIES

Select Deficiency Type from the dropdown menu and describe the existing deficiency within the project limits.
Describe the project corrective measure(s) that eliminates or mitigates the deficiency.

DEFICIENCY 1  School Zone

Describe
SE Ash Avenue is straddled by Davis Elementary School (725 students) to the east and the Walla Walla University campus (dorms, cafeteria, facilities, parking) to the west. With the exception of most sidewalks abutting Davis Elementary School, sidewalks and ramps are non-compliant or non-existent.

Corrective Measure(s)
Install new sidewalks and ramps where none exist and replace non-compliant sidewalks and ramps with compliant sidewalks and ramps.

DEFICIENCY 2  Obstruction

Describe
Pedestrian access between East Whitman Drive and the area directly to the south along the west side of SE Ash Avenue is obstructed by landscape, a retaining wall, etc. owing to the fact that sidewalks have not been installed on this section of the road.

Corrective Measure(s)
Remove obstructions and install sidewalks behind curb (within ROW).

DEFICIENCY 3

Describe

Corrective Measure(s)

DEFICIENCY 4

Describe

Corrective Measure(s)
LOCAL SUPPORT
SIDEWALK NETWORK DEVELOPMENT
Select the option that best describes your project

- [ ] Completes Gap in Sidewalk System
  Existing sidewalk must be serviceable
- [ ] Extends Sidewalk System
  Existing sidewalk must be serviceable
- [ ] Does NOT Complete Gap or Extend Sidewalk System

COMMUNITY FACILITIES SERVED
BUSINESS/HIGH DENSITY HOUSING/INDUSTRIAL AREAS
Select Development Type, enter Location and enter X in Direct Access or Indirect Access

<table>
<thead>
<tr>
<th>Type</th>
<th>Street Location</th>
<th>DIRECT ACCESS</th>
<th>INDIRECT ACCESS</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Within Project Limits</td>
<td>2-3 Blocks from Project Limits</td>
</tr>
<tr>
<td>Central Business District</td>
<td>One block NW and SW of project</td>
<td>X</td>
<td></td>
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<tr>
<td>High Density Housing</td>
<td>Two blocks east of project on SE 3rd St.</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>High Density Housing</td>
<td>Two blocks east of project on E. Whitman Dr.</td>
<td>X</td>
<td></td>
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SCHOOLS
Select School Type, enter School Name and enter X in Direct Access or Indirect Access

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<thead>
<tr>
<th>Type</th>
<th>School Name</th>
<th>DIRECT ACCESS</th>
<th>INDIRECT ACCESS</th>
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<tbody>
<tr>
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<td>Within Project Limits</td>
<td>2-3 Blocks from Project Limits</td>
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<tr>
<td>College/Technical</td>
<td>Walla Walla University</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Elementary</td>
<td>Davis Elementary School</td>
<td>X</td>
<td></td>
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</table>

PUBLIC FACILITIES
Enter Facility Name, select Facility Type and enter X in Direct Access or Indirect Access

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<th>Type</th>
<th>Facility Name</th>
<th>DIRECT ACCESS</th>
<th>INDIRECT ACCESS</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Within Project Limits</td>
<td>2-3 Blocks from Project Limits</td>
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<tr>
<td>Recreational Facility</td>
<td>Kiwanis Park</td>
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<td>Government Facility</td>
<td>US Post Office</td>
<td>X</td>
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<tr>
<td>Government Facility</td>
<td>City Hall</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Senior/Assisted Living</td>
<td>Eagle Meadows</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Transit Stop</td>
<td>Valley Transit Route 2/Hail Policy/Stop 2</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>
SUSTAINABILITY

☑ Agency has Adopted Greenhouse Gas Emissions Policy

Enter Policy Number  Policy LU-3C  Adoption Date  June 22, 2009

ENERGY MEASURES
Select energy measures within the project limits

☑ Replace or install Low Energy Lighting
☐ Add Solar-powered Signage

Describe the measures below
Existing streetlights within scope of project will be replaced with high-efficiency lighting fixtures.

ENVIRONMENTAL MEASURES
Select environmental measures within the project limits

☐ Project Incorporates Low Impact Drainage Practices

Describe the measures below

RECYCLING MEASURES
Select recycling measures within the project limits

☐ Use of Recycled Materials

Describe the measures below
City of College Place 2014 TIB Sidewalk Grant Program Application
SE ASH AVENUE SIDEWALK PROJECT

PROJECT SCOPE

(See Vicinity Map for School Reconstruction)

KEY
- Replaced Sidewalks/Curbs
- New Sidewalks/Curbs
- Driveway/Alley Approaches
- New Sidewalk Ramps
- Catch basin Relocations
- Hydrant Relocation
- High-efficiency Streetlights
City of College Place 2014 TIB Sidewalk Grant Program Application

SE ASH AVENUE SIDEWALK PROJECT

COST ESTIMATE
# SE ASH AVE SIDEWALK PROJECT

**Last Updated: 8/20/2014**

**Sources:** Bid Tabulation CP 2013-1 Davis Avenue Overlay Project-A&B Line Items; CARS Feb 2, 2014 Final Cost Estimate

**Assumptions:**
- **HMA Thickness:** 3 in.  
- **Asphalt Density:** 2.05 tons/cu. yd. compacted  
- **CSTC Depth (Curb & Gutter Replacement):** 4 in.  
- **Width of Asphalt Patch:** 1.5 ft.  
- **Width of Sidewalks:** 5 ft.  
- **Width of Curb and Gutter:** 1.5 ft.

<table>
<thead>
<tr>
<th>Project Elements</th>
<th>Length</th>
<th>Area</th>
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<tbody>
<tr>
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**Estimate:**

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<td>SPCC Plan</td>
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**Road Repair/Sidewalk Prep**

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**Sidewalk Construction**

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**Misc.**

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**ConstructionTotal:** $273,422

**Construction Engineering Total:** $26,180

**TIB Match Basis:** $325,782

**Local Match (25%):** $81,146

**TIB Request:** $244,337

**Engineering (10%):** $23,800

**Contingency (10%):** $2,380

**Engineering Total:** $26,180

**TOTAL PROJECT ESTIMATE:** $325,782

---

Robert Gordon, PE (WA 35496), City of College Place City Engineer

8/21/2014/"Cost Estimate " of 2014 TIB Sidewalk Grant Application Calculations.xlsx
City of College Place 2014 TIB Sidewalk Grant Program Application

SE ASH AVENUE SIDEWALK PROJECT

TYPICAL ROADWAY SECTION
City of College Place 2014 TiB Sidewalk Grant Program Application
SE ASH AVENUE SIDEWALK PROJECT

TYPICAL ROADWAY SECTION

CONCRETE SIDEWALK

22'

2% SLOPE

22'

4" SUPERPAVE OR
CLASS A ASPHALT
IN TWO LIFTS

10" CRUSHED ROCK

CRUSHED ROCK

Utility Pole Relocation

60' RIGHT OF WAY
City of College Place 2014 TIB Sidewalk Grant Program Application

SE ASH AVENUE SIDEWALK PROJECT

FUNDING COMMITMENT & SUPPORT LETTERS
August 19, 2014

Transportation Improvement Board
P.O. Box 40901
Olympia, WA 98504-0901

RE: 2014 City of College Place University and Davis School Area (Ash Avenue)
TIB Sidewalk Grant Application

Dear Sir:

We are pleased to submit our application for the 2014 TIB Sidewalk Program. SE Ash Avenue was recently federally reclassified as a major urban collector. This stretch of Ash Avenue, from Whitman Drive on the north to SE 4th Street on the south, is sandwiched between two major pedestrian traffic generators: Walla Walla University on the west side of the street and Davis Elementary School on the east. There are also a number of commercial, public, recreational and health-service related pedestrian traffic generators within 3-4 blocks of this section of Ash Avenue, including Kiwanis Park.

The City of College Place is taking an aggressive approach to replacing, maintaining and completing its transportation infrastructure. This current application will complete two gaps in the sidewalk infrastructure on the west side of Ash Avenue and replace the remaining non-compliant sidewalks to provide a fully-functioning and continuous pedestrian facility along this section of Ash Avenue.

The City of College Place recognizes the value of this TIB program and fully commits to providing the local financial match noted in this application.

Thank you again for your continuing support.

Sincerely,

Patrick H. Reay
City Administrator

cc: Sarah Killgore, Finance Director
Paul Hartwig, Public Works Director
Jon Rickard, Senior Planner
Robert Gordon, City Engineer
August 20, 2014

Patrick H. Reay, City Administrator
City of College Place
625 South College Avenue
College Place, WA 99324

Dear Pat:

We are excited about the opportunity that the City of College Place has, to apply for funding under the TIB’s 2014 Sidewalk Program, for placing sidewalks on Ash Avenue in College Place. Walla Walla University fully supports this proposal as we have a dorm, cafeteria and other facilities directly abutting Ash Avenue along the project scope. This would be most helpful in providing ADA compliance in some stretches as well as regular sidewalks in areas where none currently exist.

We understand that utility pole relocation is contemplated under this project. Where feasible, the University will work with the City of College Place to provide easements for third party utility providers outside of City rights-of-way.

We are actively working to improve pedestrian facilities on our campus. This project will complement that effort, and for the first time, our students and staff will have a continuous pedestrian route along the west side of Ash Avenue.

Sincerely,

Steven G. Rose
Vice President for Financial Administration

SGR:es
August 21, 2014

To Whom It May Concern:

In 2012 the College Place School District (CPSD) community passed a $38,500,000 local bond to improve its whole K-12 facility system. These bond dollars will accomplish the following: (1) a new elementary school; (2) a remodeled middle school; and (3) a new high school.

Germaine to the city’s application for sidewalk funding is the new Davis Elementary school that is being constructed at a cost of over $15,000,000. Included in this elementary are improvements to sidewalks abutting our campus; the school is located in an area typified by degraded, non-compliant, and often non-continuous sidewalks.

To this end, College Place School District, and the entire surrounding community, welcomes and supports the city’s application for TIB funding under your 2014 Sidewalk program. Their proposed project will substantially improve the sidewalk network for our students and community in the vicinity of our new Davis Elementary school.

The passage of our 2012 school bond represents a substantive local investment in our community’s infrastructure. We urge your favorable review of this application as a supporting element in our effort to improve our community’s future. If you have further questions or need clarification please don’t hesitate to contact me.

Professionally,

Tim Payne
Superintendent
College Place Public Schools
City of College Place 2014 TIB Sidewalk Grant Program Application

SE ASH AVENUE SIDEWALK PROJECT

ACCIDENT DOCUMENTATION
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<th>BLOCK NUMBER</th>
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<th>DIST FROM REF POINT</th>
<th>COMP DIR FROM REF POINT</th>
<th>REFERENCE POINT NAME</th>
<th>MILE POST</th>
<th>*REPORT NUMBER</th>
<th>DATE</th>
<th>TIME</th>
<th>MOST SEVERE INJURY TYPE</th>
<th># INJ</th>
<th># F A T</th>
<th># V E</th>
<th># PED</th>
<th># CY C</th>
<th># MO V E</th>
<th># PE D S</th>
<th># O L</th>
<th># T V</th>
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</table>
Instructions

Complete application in the space provided. Applicants should consult the Transportation Alternatives Program Subcommittee Meeting notes of April 30, 2014 while completing this form. Applicants are limited to the application form and ten pages of attachments. Submit completed application and attachments electronically to d.lacombe@wwvmpo.org. You will receive an e-mail confirmation within one business day of submittal. If you do not receive confirmation or have questions about the application contact Deb LaCombe at 509.876.8002.

General Information

Project Name: West-side School District Sidewalks

Project Location: 4th Street between Davis Avenue and Academy Way

Project Length (if applicable): 2600 ft. (1300 ft. each side)

Start Location: Davis Ave. Intersection  End Location: Academy Way Intersection

Project Sponsor

Name of Project Manager: Robert Gordon  Title: City Engineer

Organization: City of College Place

Address: 625 S. College Ave.

City: College Place  State: WA  ZIP: 99324

Telephone: 509-525-0510 ext. 55  Email: rgordon@ci.college-place.wa.us

Project Type

Check all that apply.

- Facilities for pedestrians, bicyclists, and other non-motorized forms of transportation
- Safe routes for non-drivers
- Conversion and use of abandoned railroad corridors for trails
- Community improvement activities
- Environmental mitigation or pollution prevention
- Safe Routes to School
- Other
**Purpose and Need**

Describe the goals of the proposed project and the existing need which it intends to address.

The goal of the West-side School District Sidewalks project is to provide safe, continuous, vertically-separated pedestrian routes along both sides of 4th Street connecting the Walla Walla University gym, Walla Walla Valley Academy and the Roger School campus.

4th Street from Davis to Academy is an existing federally-classified urban major collector (Exhibit 6) with limited pedestrian facilities and very high use by students walking between the three campuses as well as the university’s public access athletic facilities. All three schools informally, if not formally, practice shared-use of their parking facilities during school events. The pedestrian route between the University Gym and the two schools consists of a striped section of degraded asphalt. Furthermore, southbound Academy Avenue exercises a non-stop, east-bound turn onto 4th street leaving pedestrians on the south portion of the street unprotected in the event the painted pedestrian path is not visible to the driver. In addition, the current parking configuration for the University Gym involves backing directly into traffic on Davis when vehicles maneuver to depart. This is a legacy issue and would not be allowed under current city code. The placement of parking directly abutting the ROW also decreases the sight visibility of northbound vehicles crossing 4th Street at Davis and similarly decreases the reaction time of eastbound traffic on 4th Street to northbound pedestrian traffic crossing at Davis Street. Completion of the pedestrian facilities is also intended to encourage multi-modal transportation by providing sidewalks in the vicinity of Valley Transit’s College Place Circulator Route.

**Project Status**

Provide a brief project history, including all actions taken, other state and federal agencies involved, project schedule. If preliminary plans, survey work, design, or other work has been completed, mention it here.

This project is intended to address a critical gap in the pedestrian infrastructure available to the two schools and the University in this area. In 2004 Roger’s Elementary School was constructed. The school’s development included the placement of ADA-compliant sidewalks along the east frontage of school property between Whitman Drive and 2nd Street. In 2009, the city constructed the West Whitman Drive Multi-use Path which included a 10’ path ADA-compliant path alongside the northern frontage of the Roger’s School property.

In 2012, Walla Walla Valley Academy (WWVA) completed improvements to their parking lot which included the construction of ADA-compliant sidewalks along the eastern frontage of their parking lot in anticipation of future connection to the Walla Walla University Gym.

In 2008, Walla Walla University approached the City with preliminary plans for a gym expansion which included the construction of sidewalks along the south side of 4th Street. The plan included parking revisions which eliminated the backing movement of departing vehicles onto 4th Street.

Preliminary engineering was initiated in June (2014) with a survey contract (Exhibit 8) underway. The City plans to complete design for the project in 2014 with construction in 2015. No other federal or state agencies have been involved to date.
Cost Summary

Total cost is limited to the project described in this application based on the beginning and ending termini provided. This should not include costs for a larger multi-phased project outside the scope of the segment in this application.

<table>
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<th>Other Funds</th>
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</table>

Overall Match Ratio (No match required): 28%

Source of Matching Funds (if any)

List all funding sources contributing to the local match for the project. If you are providing in-kind match, list amounts below and provide further details in Exhibits at the end of the application.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Amount</th>
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<td>Academy Way and 4th Street Right-of-way Survey (AP Job No. 663-123)</td>
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Feasibility & Project Readiness

If awarded TAP funding, the project must be completed within two years of obligating federal funds or approximately August 2016. Would the proposed project be able to meet this time line?

The project is a relatively simple and straightforward sidewalk (and curb) construction project. Preliminary engineering is underway with council approval of project survey (Exhibit 8). Once survey confirms ROW and lot lines, grade lines for the sidewalk and curb can be set and plans produced and bid. The intent is to complete the project without right-of-way acquisition. Some minor match-back to existing driveways is anticipated. The project would be able to meet this deadline with the intent to complete the project during 2015.
If yes, are there any known contingencies that may delay the schedule (property acquisition, another project, assembly of additional funding, etc.)? Please explain.

County GIS records indicate more-than-ample right-of-way is available. If survey shows otherwise, some acquisition may be necessary. If stormwater from the curb supporting the sidewalk cannot be discharged to adjacent University fields, additional time and funding may be necessary to design those facilities. Under Project Option 1, the project will be extended along university gym parking frontage, eliminating 31 parking stalls along with others on private property on the north side of 4th St. The University may require additional time to reconstruct parking facilities in conjunction with or in a phased approach with this project in the event Option 1 is exercised. In the event this becomes an issue the City will confer with funding agencies to determine the best course.

In some cases projects may only be partially funded. Describe how you will bring this project to completion if awarded less than the requested amount.

In the event the project is only partially funded, only the north sidewalks will be constructed. In addition, Project Option 1 (extension of sidewalks across University parking frontage) and Project Option 2, 4th/Davis street pedestrian ramp intersection improvements can also be removed from the project and constructed at a later date.

Maintenance Planning

TAP funds cannot be used for maintenance activities. Please describe how your organization will maintain the project. If the project is approved for funding, a signed maintenance agreement will be required.

Concrete sidewalks typically have a life in excess of 20 years. Under City Code, abutting property owners are responsible for the maintenance and repair of the sidewalks abutting their property. The City will monitor the condition of the sidewalks, inform property owners of repair needs, and if not addressed, make the necessary repairs and bill the owner.
Selection Criteria

A. Describe the extent to which the project improves transportation choices or enhances the travel experience for users.

The City has received complaints (Exhibit 5) from the public regarding the safety of children walking to and from school and partnering facilities along the striped at-grade section of 4th Street between Walla Walla University and the two schools. The City has also received complaints regarding the configuration of parking that obscures pedestrians on the southwest corner of the Davis/4th Street intersection. Once these issues are addressed, parents concerned with the safety of the route, will now have a safer option for having their children walk to school and the disabled will have an ADA-compliant pedestrian route.

In addition, during large events by the school or university, visiting teams and spectators will have the added security and comfort of walking on a surface that is vertically-separated from the road surface used by vehicles and thereby eliminating/reducing the need to shuttle attendees between lots and to and from the university’s track and fields.

B. Describe how the project provides a connection between modes or improves access for non-drivers to jobs and essential services. Include how the project will meet ADA requirements.

The fourth street segment to be improved under this project supports Valley Transit College Place Circulator Route 2 (Exhibit 9) which travels 4th Street in the westerly direction every half hour during the week. New sidewalks on 4th Street will allow easy transfer of transit riders to the two schools and the university gym.

The university and schools host multiple events every year with regional attraction that support local commerce and trade. The tight concentration of the three gyms associated with these schools is attracting more and more interest as a venue for sports and social activities. Currently, the main pedestrian route supporting these activities consists of a single, thin striped lane along a busy road. This improvement will construct the most important (and longest) part of the pedestrian network between these three facilities.

The sidewalks, ramps and driveway approaches 6/23/14 affected by the project will be constructed to ADA standards and will connect to the newly-constructed ADA-compliant facilities installed by WWVA.

C. Describe all public participation activities to date on the proposed project and the existing level of community support. If any WWVMPO/SRTPO agencies, other government entities, or non-profits have been involved in coordinating the project, please explain their level of commitment and support as well.

On June 23, 2014, after conducting a public hearing, the City of College Place City Council adopted a transportation improvement plan that included a pedestrian component on 4th Street between Davis and Academy Way.

In 2008, Walla Walla University approached the city with a gym expansion plan that included pedestrian facility elements. The pedestrian facilities along 4th Street between Davis and Academy were a part of that discussion and included in the city’s recommendations.

4th street and its related improvements has also been a part of the public planning process for the Homestead Acres development. Development conditions for Homestead Acres include 4th street improvements.
D. Does the project address a missing linkage in the region’s transportation system or resolve an existing safety issue? Please explain.

Yes, this project completes an important gap in the city’s local pedestrian infrastructure and it also resolves on-going safety concerns.

Children and event attendees share the road surface with heavy traffic loads during school pick-up and drop-off time and during events. This is of special concern during the evening hours when most of the larger events are held. The opportunity for pedestrian injury is high. Likewise, 90-degree roadside parking reduces visibility of pedestrians crossing 4th Street at Davis. The striped pedestrian “lane” consists of a narrow, physically degraded shoulder aligned alongside a chain link fence.

This project links the existing ADA compliant sidewalks at both WWVA and Roger’s school in an area that experiences exceptionally high pedestrian volumes.

E. How does this project support or enhance existing plans such as the sponsor’s comprehensive plan and MPO/State plans? List any existing transportation plans or other relevant studies which include the project.

On June 9th, 2014, the City of College Place City Council approved amendments to the city’s Comprehensive Plan (Exhibit 7) which included proposed improvements to 4th Street between Davis and Academy Way.

On June 23, 2014, the City of College Place City Council approved a transportation improvement plan that includes a sidewalk component along both sides of 4th Street between Davis and Academy Way (Exhibit 7).

In 2008, the Walla Walla University’s gym expansion study included the construction of pedestrian facilities along the south side of 4th street.

Improvements along this route will augment WWVA and Roger’s safe routes to schools planning.

F. Describe any environmental benefits of the proposed projects. Will the project result in reduced vehicle miles traveled, particulate matter, greenhouse gas emissions, or water pollution?

There will be some reduction in greenhouse gas emission, vehicle miles and particulate matter due to an anticipated increase in children walking to school and a reduction in formal or informal shuttling of children and event attendees between the university gym and the two schools.
Required Attachments:

Attachment A - Detailed Site Map

All applicants must enclose a detailed site map. It should include ownership information for any right-of-way included as part of the project. Beginning and ending termini of the project should be clearly illustrated.

Other Attachments

When e-mailing the application, be sure to include any supportive documentation as separate file attachments. This can include preliminary plans, sketches or 30% plus design plans, photographs, and letters of support which provide additional detail on the project location, public involvement, planned improvements, or existing conditions and need.

Project Sponsor and CA Certification

The project sponsor and CA certifies the following: (Read and check each statement below)

- Project CA will provide technical guidance and oversight throughout project development.
- Project sponsor assures the budget accurately reflects cost of the proposed project.
- Project development will comply with all state and federal regulations.
- Project sponsor understands these funds must be obligated within two (2) years.
- Project sponsor will be responsible for ensuring future maintenance and operating costs of the completed project.

[Signature]
Project Manager

Date: 6/27/14

See attached email (Exhibit 1).

Project CA (email will substitute for CA Signature)

Date: June 26, 2014
Robert Gordon

From: David Eids <deids@wwcountyroads.com>
Sent: Thursday, June 26, 2014 12:47 PM
To: Robert Gordon
Subject: RE: TAP Grant Application
Attachments: doc20140626124523.pdf

Please see attached.

From: Robert Gordon [mailto:RGordon@ci.college-place.wa.us]
Sent: Tuesday, June 24, 2014 5:22 PM
To: David Eids
Cc: Paul Hartwig
Subject: TAP Grant Application

Hi David,

Thank you for being willing to serve as the CA on this application. See the attached application. This is preliminary but pretty close. We'll be cleaning up language and adding some detail and appendices. Also, the current cost estimate will be refined (it's based on a template and the line items need to be refined). I don't expect the estimate to change very much. See page 7 of the application. This is where we'll need your certification before we send it in. I hope to get you a final of this application by tomorrow or Thursday at the latest for your certification. Our submittal deadline is Monday at 5 p.m. This is pretty short notice. Thank you again for agreeing to be the CA.

Thanks again...

Robert

Robert Gordon, PE
City Engineer

City of College Place
625 South College Ave.
College Place, WA 99324

(569) 525-0510

NOTICE: All emails and attachments, sent to and from the City of College Place are public records and may be subject to disclosure pursuant to the Public Records Act (RCW 42.56)
City of College Place
2014 Transportation Alternatives Program Grant Application
WEST-SIDE SCHOOL DISTRICT SIDEWALKS PROJECT
PROJECT SCOPE

EXHIBIT 2—Project Scope
City of College Place
2014 Transportation Alternatives Program Grant Application
WEST-SIDE SCHOOL DISTRICT SIDEWALKS PROJECT
VICINITY MAP

EXHIBIT 3—Vicinity Map

- Roger's Elementary School Gym
- WWVA GYM
- Pedestrian Circulation Route
- Public Access Athletic Fields
- Valley Transit Stop
- Proposed Project
- ALL Proposals Sidewalks/Paths
- Walla Walla University GYM Complex
- Vicinity Map
- City of College Place
- 2014 Transportation Alternatives Program Grant Application
- WEST-SIDE SCHOOL DISTRICT SIDEWALKS PROJECT
- EXHIBIT 3—Vicinity Map
## West-side School District Sidewalks Preliminary Cost Estimate

2014 West-side Schools District (Walla Walla University, Walla Walla Valley Academy, Roger’s School) TAP Project Scope Funding Estimate

**Updated:** June 26, 2014

**Note:** Based on June 23, 2014 S. College Ave. Bid Results, CARS Final Cost Estimate Line items and miscellaneous line item estimates based on 2010 Safe Routes to School Project Scope Funding Estimate with adjustment for inflation to 2014.

**Note:** Includes Project Option 1 (University Frontage Improvements) and Project Option 2 (4th St./Davis Intersection Redesign)

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**TOTAL** $181,590

**Construction Cost** $181,600 (rounded)

**Engineering** $18,200 10% of Construction Costs

**Construction Engineering and Inspection** $13,620 7.5% of Construction Costs

**Contingency** $30,000 15% Contingency (possible storm facilities)

**$243,420**

**Tax** 50 Transportation Project-No Utilities

**Total** $243,420

**Federal Funds Requested** 72%

**$175,262**
Dear Mr. Gordon,

Thank you very much for your response. We appreciate your kind attention in this matter, as well as Mr. McVay's. I have attached two reference guides that we used in reviewing the current routes our 3 children take to attend Roger's and WWVA. We encourage bikes and walking and are happy to see that it is quite common, particularly at the grade school. We live approximately 1 mile from the schools and it requires passage on Davis or Bade onto 4th. In both cases, the flow of traffic increases significantly and there are some significant blind spots. We have accompanied them on many occasions and noted these risk. In particular, our three children are 8, 10 and 16 years old.

We used the Washington State guide for school safety walking and bike riding routing guidelines as the benchmark. It is our view the the Washington State highly recommends carefully crafted routing systems not only for safety, but also to encourage and facilitate the health aspects of walking or riding bikes to to school. Also, while we are quite certain the the Walla Walla UNiversity and WWVA high school students are very responsible, data also shows that that age group has the highest levels of accidents---and the 4th street has the blind spots but also is a very uneven road from the gym to the schools which creates additional risk when considering the age as well as heavy backpacks the children carry on their backs.

Appreciate greatly your attention and concern.

Sincerely

Camille and Doug Granitz
June 24, 2014

Ms. Sharleen Bakeman, Statewide Planning Specialist
Federal Highway Administration
711 S. Capitol Way, Suite 501
Olympia, Washington 98501-0943

Subject: Functional Classification Revision
Request No. 201404/HIPM-WA

Dear Ms. Bakeman:

We are forwarding for your review, approval, and signature a functional classification request on behalf of the City of College Place with concurrence of the Walla Walla Valley MPO. We have coordinated these revisions with the appropriate local officials as required by the Federal-Aid Policy Guide-Subchapter E-Part 470.

Maps of the requested routes are enclosed along with a Statewide Mileage Summary and a Walla Walla – Milton-Freewater Urbanized Area Mileage Summary.

WSDOT supports this Functional Classification request and awaits your response.

If you have any questions, please contact Pat Whittaker, HPMS Functional Class Manager at (360) 570-2370.

Sincerely,

Mark Finch, General Manager
Transportation Data and GIS Office (TDGO)
Multi-Modal Planning Division

cc: Mark Bozanich
Pat Whittaker

APPROVAL:

Dan Mathis, FHWA Division Administrator

By: Sharleen Bakeman  Date: 6.26.14

cc: Mark Bozanich
Pat Whittaker

EXHIBIT 6—Federal Classification

(Note: Page 2 not shown)
EXHIBIT 7—Plan Approvals

City of College Place
ORDINANCE # 1001
WHEREAS, Walla Walla County and the cities therein are each required by the State of Washington Growth Management Act (GMA) to update Comprehensive Plans consistent with the requirements of said Act; and
WHEREAS, The City of College Place advertised for amendments as required; and
WHEREAS, The Walla Walla County Board of County Commissioners has made changes to the College Place Urban Growth Area requiring two concurrency amendment applications; and
WHEREAS, The City of College Place received one Land Use amendment application from the Merlebi Realty, and
WHEREAS, City staff has proposed Land Use and Zoning amendment applications; and
WHEREAS, City staff has proposed Pt3 amendment applications; and
WHEREAS, The Washington State Recreation and Conservation Office (RCO) requires Park and Open Space Plan updates every six years in order to be eligible to apply the RCO grants; and
WHEREAS, The City of College Place’s Park and Open Space Plan expired March 24, 2014, and
WHEREAS, The City Planning Commission on March 11, 2014, adopted the proposed revisions to the 2012 Comprehensive Plan Amendment at the following findings and conclusions:
1. A complete application was received.
2. The properties are in the City of College Place’s Urban Growth Area.
3. The proposed changes is consistent with the City’s Comprehensive Plan.
4. The amendment expands the College Place Urban Growth Area by 81 acres.
5. On December 16, 2014, the Walla Walla County Commission approved Ordinance No. 410, effectively adopting a revised Plan and Walla Walla Area.

PASSED, ADOPTED AND APPROVED by the City Council at its regular meeting this 17th day of June, 2014.

APPROVED
Mayor

EXHIBIT 7—Plan Approvals
AGREEMENT BETWEEN CLIENT AND SURVEYOR FOR
PROFESSIONAL SERVICES
Job No. 863-123

Project: ACADEMY WAY AND 4TH STREET RIGHT-OF-WAY SURVEY

Part I. PARTIES

This AGREEMENT is made on the 11th day of June, 2014, between the CITY OF COLLEGE PLACE (the CLIENT) and ANDERSON PERRY & ASSOCIATES, INC. (the SURVEYOR). Now, therefore, the CLIENT and SURVEYOR agree as follows:

Part II. SURVEYING SERVICES

A. The CLIENT hereby authorizes the SURVEYOR, acting as independent contractor, to perform the following services: Perform a right-of-way survey in accordance with the attached proposal letter dated June 2, 2014.

B. The CLIENT will provide the following to the SURVEYOR: All records available.

C. Additional Provisions: N/A

Part III. BASIS OF FEE AND BILLING SCHEDULE

In consideration for performing said services, the CLIENT agrees to compensate the SURVEYOR as follows: In accordance with the attached proposal letter dated June 2, 2014.

Billings will be submitted monthly based on actual services performed. Accounts are due 30 days from the date of billing. A service charge of 12% interest per annum will be charged on all past due accounts from the date the billing is mailed. The SURVEYOR may suspend work upon full.

If collection is made by suit or otherwise, the CLIENT agrees to pay interest and collection costs including a reasonable attorney’s fee.

THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT.

This agreement executed on the day and year first above written.

SURVEYOR
Anderson Perry & Associates, Inc.

June 2, 2014

City of College Place
302 South College Avenue
College Place, Washington 99324

ATTN: Patrick Hess, Public Works Director

Name: South 4th Street Right-of-Way Survey

By: Erik J. Green, PLS
Survey Manager

Our cost to perform the right-of-way survey described is $45,500. This cost does not include title company fees which will be invoiced separately. We estimate we can begin work within 1 week of receiving a notice to proceed, and we can begin the field work within 2 weeks of completing the research and receiving the title information. Please contact me if you have any questions or require additional information. I look forward to working with you on this project.

ANDERSON PERRY & ASSOCIATES, INC.
EXHIBIT 9—Valley Transit Route 2

Helper Hint: To view the time schedules for the different time points, hold the mouse over the time point circles on the map. The arrival time for the bus will appear to the right of the map.

West-side School District Sidewalks Project Location
NW “B” STREET SIDEWALK PROJECT

PRELIMINARY PROJECT SCOPE

KEY
Reconstructed Road Surface
New Sidewalks/Curbs/Ramps
Driveway/Alley Approaches
Catch Basins
High-efficiency Streetlights

NOT TO SCALE