

**Effective:** 01-08-1998

**Revised:** 08-16-2006

**Section:** 2.02

## Policy Manual

### Incident Command System

**Purpose:**

To adopt by Policy, the Incident Command System as the on-scene operating system for the College Place Fire Department;

To require the implementation of the Incident Command System at fire scene, or any other incident as required;

To establish a program for coordination of training between the City of College Place Fire Department and surrounding jurisdictions in the implementation and use of the Incident Command System; and

To ensure that all members are properly trained in the rules, principles, use, and operation of the Incident Command System.

**Scope:**

This Policy shall apply to all members of the College Place Fire Department; and

To all incidents or events to which members of the College Place Fire Department respond.

**Policy:**

1. It shall be the policy of the College Place Fire Department that all members are trained and proficient in the implementation and use of the Incident Command System prior to being allowed to operate at an emergency scene.


The Training Officer shall be responsible for the coordination of training for members of this Department, and the coordination of training between the College Place Fire Department and surrounding jurisdictions with whom we respond or interact.

2. It shall be the Policy of the College Place Fire Department that all incidents, both large and small, be managed by the Incident Command System.
3. It shall be the Policy of the College Place Fire Department that an Incident

Commander be designated on all incidents, and a name assigned to all incidents where operations are expected to involve more than one company. For example, while it is not necessary to assign a name to a response for a simple medical call, small fire, or a false fire alarm, an Incident Commander shall be designated. Larger fires, special operations incidents, and medical incidents of extended duration, or with multiple casualties shall be named.

The name assigned shall generally be related to the geographic location of the incident Command Post.

4. The Incident Commander shall be responsible for the overall safety of all members operating at an emergency scene, and for all activities occurring at an emergency scene.
5. The Incident Commander shall have the discretion to utilize as many of the tools available in the Incident Command System as may be dictated by the situation. This may range from simply designating the Incident Commander and naming the incident to initiating all available branches.
6. The Incident Commander shall carefully weigh the risk involved in any operation. He or she shall make a determination as to when continued risk is acceptable, or if personnel should be withdrawn to prevent injury or risk to emergency responders.
7. Incident Command System Procedures shall be specified in the Standard Operating Policies Manual, Section 101.01.

<b>Approved:</b> 	<b>Date:</b> 08-16-2006
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